



In accordance with WA State “Safe Start” guidelines, CMTV14 has put procedures in place to help stop the spread of COVID-19.

We are following CDC guidelines to provide a safe environment by:

- ◇ Limiting the number of staff and guests in the studio to a maximum of 20 people
- ◇ Requiring all volunteers, guests and staff to wear face mask
- ◇ All tables, chairs and hard surfaces as well as production gear are sanitized after each use
- ◇ Encouraging social distancing when possible by staff and guests
- ◇ Reducing our hours to allow us extra time to complete sanitation schedules
- ◇ All physical interaction between staff and guests will be kept to a minimum

Staff Expectations:

- ◇ Face masks will be worn in the studio, when appropriate
- ◇ Conduct daily personal health checks prior to entering the studio
- ◇ Leave doors open to minimize use of hands on objects
- ◇ To minimize contact, all paper, pens etc... required for equipment checkout will be handled by CMTV14 staff
- ◇ All gear will first be handled by CMTV14 staff then displayed on a table prior to checking out to producers
- ◇ Gear being returned will be placed on the table and submitted to CMTV staff
- ◇ CMTV staff will wipe down gear with anti-bacterial cloth to ensure sanitation

Volunteer and Guest Expectations

- ◇ Do not come to the studio if you are not feeling well
- ◇ Face masks are required inside the building.
- ◇ Temperatures will be taking at door
- ◇ Please wash hands when you enter the building
- ◇ Use good respiratory etiquette and hand hygiene in all community settings
- ◇ No outside food or beverages, will be allowed inside